



Kentucky Truck Plant

September 4, 2009

Labor Relations Bulletin

TO: All KTP Employees

RE: H1N1 Influenza

Since H1N1 influenza has recently been in the news and misinformation has spread, we are re-issuing a summary of Ford Motor Company's previously released Influenza Outbreak Bulletin to all employees.

- **Per the CDC and global health authorities, H1N1 is considered as no more risky than the "regular flu" - It does not require special actions.**
- The key to stopping the spread of this or any other respiratory illness is for individuals with flu symptoms to stay away from work and for all of us to practice basic personal hygiene like frequent handwashing. Avoid touching your eyes, nose and mouth with unclean hands, use tissues to blow the nose and dispose of them immediately, and avoid close contact with individuals who have obvious symptoms.
- We will be maintaining our normal cleaning schedules. Please maintain your own personal hygiene (handwashing etc) at work as you would everywhere else as the best form of prevention.
- If you develop flu like symptoms you should seek your doctor's advice, especially if you believe you may be at higher risk due to pregnancy, chronic illness or weakened immune system status.
- Anyone who has the flu or active, repetitive coughing, sneezing or fever should stay away from work with an appropriate medical certificate until 24 hours after their symptoms go away. If you believe you have been exposed to someone with the flu, monitor yourself and see your doctor if you develop symptoms.

Information related to Influenza A - H1N1 and updates are based upon the latest information from:

- US Center for Disease Control and Prevention: (<http://www.cdc.gov/swineflu/investigation.htm#general>) and
- World Health Organization: (<http://www.who.int/csr/disease/swineflu/en/index.html>)

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